

Journal #2612

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NAGARA - CoSA JOINT ANNUAL MEETING

NAGARA Excellence Award

Great Nevada Picture Hunt

Youth Service America is currently accepting applications for 5 YSA Grants programs

NAGARA - CoSA JOINT ANNUAL MEETING

July 18, 2012 through July 21, 2012

Inn at Loretto 211 Old Santa Fe Trail Santa Fe, NM 87501

The 2012 Annual Meeting information program and hotel information are now available! For complete details about the 2012 NAGARA/CoSA Annual Meeting in Santa Fe, New Mexico, click [HERE](#).

2012 NAGARA/CoSA Annual Meeting Program

**(National Association of Government Archives and Records Administrators/
Council of State Archivists)**

Wednesday, July 18

7:00 a.m.-5:30 p.m. -- Registration

9:00 a.m.-4:00 p.m. -- NAGARA Board of Directors Meeting

Please note that there is no charge for pre-conference workshops and are highly recommended.

9:00 a.m.-12:00 p.m. Pre-Conference Workshop

(Please note that Pre-Conference Workshops are NOT included in the Annual Meeting registration fee)

W-1: Archives 101

A general overview and introduction to the basic principles, methodologies, best practices, and practical administration of archives and manuscripts, the institutional programs that care for these materials, and the professional community that supports this work. It is intended for non-archivists who have an interest in, or responsibility for, historical records or collections of an archival nature. Topics include archival institutions and programs, selection and appraisal, arrangement and description, reference, electronic and digital records, and non-text formats. *Speaker: Peter Michel, Director of Special Collections at the University of Nevada, Las Vegas*

9:00 a.m.-4:00 p.m. -- Pre-Conference Workshop

(Please note that Pre-Conference Workshops are NOT included in the Annual Meeting registration fee)

W-2: Collaboration of Native and Archival Communities

Panelists will discuss strategies to create or improve collaborative relationships between tribal and non-tribal archivists, records keepers, and researchers. Participants will receive tips on implementation of collaborative methods to strengthen description of archival records, access to archives, and outreach to Native American communities and individuals. Discussion of the Native American Archival Protocols will be included.

Panelists: Diane Bird, Museum of Indian Arts & Culture, New Mexico Department of Cultural Affairs; Daniel Kosharek, New Mexico History Museum, New Mexico Department of Cultural Affairs

Noon-5:00 p.m. -- CoSA Work Session

1:00-4:00 p.m. -- Pre-Conference Workshop

(Please note that Pre-Conference Workshops are NOT included in the Annual Meeting registration fee)

W-3: Fundamentals of Records Management

This course is designed for those wanting to understand the fundamentals of records management. It describes what to file, how to file it, and how to remove files no longer needed for current business. It covers the variety of activities involved in the maintenance, use, and disposition of records. It looks at inventorying and scheduling records and the importance of using file plans to better manage your records. It also examines managing electronic records throughout the records lifecycle. It covers the advantages and limitations of electronic records; laws, regulations and legal policies and practices; electronic recordkeeping requirements; scheduling and disposition; and policies and procedures for managing e-records.

Speaker: Steve Adams, Senior Records Analyst, National Archives and Records Administration

4:00-6:00 p.m. -- NAGARA Committee Meetings

6:00-7:00 p.m. -- Early Bird Reception

Join with old friends and make new ones, while enjoying light hors d'oeuvres, at our Early Bird reception at the Inn at Loretto!

Thursday, July 19

7:00 a.m.-5:00 p.m. -- Registration

8:00-9:30 a.m. -- Opening Breakfast and Business Meeting

NAGARA and CoSA will be welcomed to New Mexico by David Coss, Mayor of the City of Santa Fe.

9:30-10:15 a.m. -- Coffee with Exhibitors

Stop by the Exhibit Area and check out the latest products and services for the archival and records community.

10:15-11:45 a.m. -- Concurrent Sessions

C-1: County Records: Access to Local History

County offices hold many records that are significant for understanding the development of communities and local government policies. These records are also important for establishing individual rights. County offices are required by statute to maintain records permanently. Is it possible to establish a countywide archival program that benefits the public and county officials? This session will present three different models for creating and operating a successful county archives program.

Chair: Jim Hofer, County of Riverside (California). Speakers: Jim Hofer; Sarah Canby Jackson, Harris County (Texas) Archives; Deborah Kennedy, King County (Washington) Archives and Records Management

C-2: A Thin Black Line: Researching Confidential Records

State records laws, privacy regulations, and confidentiality statutes continue to close records long after the people the laws are designed to protect are gone. A researcher and archivist provide insight into how records filled with restricted information were made available and used effectively in telling the story of juvenile justice in Texas. The New Mexico Chief Deputy Attorney General provides a legal understanding of confidentiality laws.

Chair: Terry Blonquist Nelson, Director, Salt Lake County (Utah) Records Management and Archives Division.

Speakers: Dr. William S. Bush, Assistant Professor of History, Texas A&M University-San Antonio; Laura K.

Saegert, Assistant Director for Archives, Texas State Library and Archives Commission; Albert Lama, Chief Deputy Attorney General, New Mexico Attorney General's Office

C-3: Records Management in the Cloud

The Oregon State Archives began in earnest to find a way to manage the state's electronic records for retention and disposition in a cost effective and efficient manner in 2001. By 2007, the State Archives secured funding from the State Legislature to implement ERMS in the Secretary of State's Office with the goal of statewide implementation. In 2009, we came up with a statewide solution to provide effective and affordable ERMS to all state and local government entities. The solution employs "a software as a service" model where a private sector vendor provides the hardware and software for the management of public agency records. Thus was born the Oregon Records Management Solution (ORMS). This session will explore actual working solutions and talk about lessons learned and where we are going from here. In addition we have also asked New Mexico and Washington to brief us on their experiences in implementing their statewide electronic records management systems.

Chair: Mary Beth Herkert, State Archivist, Oregon State Archives. Speakers: Mary Beth Herkert; John Martinez, Director, New Mexico State Records Center and Archives; F. Gerald Handfield, State Archivist, Washington State Archives

11:45 a.m.-1:00 p.m. -- Buffet Lunch in the Exhibit Area

1:00-1:30 p.m. -- Greetings from the Archivist of the United States

Speaker: David Ferriero, Archivist of the United States, National Archives and Records Administration

1:30-3:00 p.m. -- Plenary Session

P-1: The President's Directive on Managing Government Records

Paul Wester will make opening remarks about the initiative that is an executive branch-wide effort to reform records management policies and practices. This will open up a discussion on how this directive could be used to strengthen and improve records management at the state and local government levels (see <http://www.archives.gov/press/press-releases/2012/nr12-32.html>).

Chair: Paul Wester, Chief Records Officer for the U.S. Government, National Archives and Records Administration

3:00-3:45 p.m. Coffee with Exhibitors

Stop by the Exhibit Area and check out the latest products and services for the archival and records community. Prizes will be drawn — take home a memory of Santa Fe!

3:45-5:15 p.m. -- Concurrent Sessions

C-4: Hiring Electronic Records Archivists – What Expertise Is Required?

In the shift from paper documentation to digital record formats how are the hiring expectations of employers changing? Are core competencies affected? Does the application process need to be different? What are the qualifications needed to fill electronic records archivist positions? How do these factors align with graduate school curricula? Should we draft electronic records staff from the IT world and train them to be archivists or vice versa? This session will focus on the evolving nature of what archivists do and the impact that evolution has on the archival recruitment process. Come hear about a variety of training opportunities for continuing professional education to help current staff stay ahead of the learning curve.

Chair: Patricia Michaelis, Director, State Archives Division, Kansas Historical Society. Speakers: Matt Veatch, State Archivist, Kansas State Historical Society; Kelly Eubank, Head, Electronic Records Branch, North Carolina State Archives; Dr. Helen R. Tibbo, Alumni Distinguished Professor, School of Information and Library Science, University of North Carolina at Chapel Hill

C-5: The Civil War Sesquicentennial: Raising Archives' Visibility

State Archives have a unique opportunity with the commemoration of the 150th anniversary of the Civil War—the defining experience in our nation's history—to connect with communities and raise awareness of the vital role played by Archives in preserving our heritage. This session will look at two state projects: Tennessee Civil War GIS Application and Looking Back: The Civil War in Tennessee and the Civil War 150 Legacy Project: Document

Digitization and Access, a product of the partnership of the Library of Virginia and the Virginia Sesquicentennial of the American Civil War Commission. This session will introduce a new approach of engaging the public. By sending archivists on the road to scan materials contributed by private citizens, and then editing and cataloging these images for inclusion on the web using CONTENTdm, the public preserves its collective and personal history. Speakers will discuss the successes and challenges of these wide-reaching projects including: the opportunities and challenges of working on the road, donor relations, technical specifications for cataloging and scanning, workflows, generating publicity for the project, working with local sesquicentennial committees, funding, collection development, and coordinating collaborative events with other states. In addition, samples of materials scanned will be shared, illustrating the wealth of materials contained within these previously unavailable private collections.
Chair: Dr. Wayne C. Moore, Assistant State Archivist, Tennessee State Library and Archives. Speakers: Dr. Wayne C. Moore; Renee Savits, Civil War 150 Legacy Project Archivist, The Library of Virginia

C-6: The Records Manager's Role in E-Discovery

Records and Information Management plays an important role in E-Discovery readiness and response. Paying attention to RIM policies, procedures, and disposal strategies, when you're not under the pressures of litigation, can help your institution avoid sanctions and lessen future discovery issues. E-Discovery is a tangible reason why RIM is an essential component to your organization. This session will include a mock deposition of a records manager and discussion of approaches to defining metadata.

Chair: Pari Swift, Senior Records Manager, Ohio Attorney General's Office. Speakers: Pari Swift; Ronald J. Hedges, Member of Working Group 2 of The Sedona Conference; Caryn Wojcik, Government Records Archivist, State of Michigan, Records Management Services; Victoria Garcia, Management Consultant

6:00-8:00 p.m. -- Reception

Join us for a sit-down buffet at the New Mexico History Museum, a short walk from the Loretto.

Friday, July 20

7:00 a.m.-5:00 p.m. -- Registration

8:00-10:00 a.m. -- CoSA Business Meeting

8:30-10:00 a.m. -- Roundtables

R-1: Local Records Roundtable

R-2: Electronic Records Roundtable/CERIS Board Meeting

10:15-11:00 a.m. -- Concurrent Sessions

C-7: What Do You Think You'd Do? Archives, Agreements, and Access

Have you ever wondered about agreements with online content providers (OCP)? How to meet your state's public records laws and work with an OCP? If your citizens will be able to have free access to digitized records from your archives through the OCP? In this session, representatives from three state archives outline their agreements with online content providers and what they did to meet the goals of their institutions and their states' public records laws.

Chair: Tanya Marshall, Deputy State Archivist, Vermont State Archives and Records Administration. Speakers: Tanya Marshall; Kathleen Roe, Director of Operations, New York State Archives; Patricia Michaelis, Director, State Archives Division, Kansas Historical Society

C-8: ISO 16363 - Audit and Certification of Trustworthy Digital Repositories

This session will provide an overview of two ISO standards concerning trustworthy digital repositories. The working group developing the standards conducted test audits at six sites. The test audits were designed to refine the audit process. The Kentucky Department for Libraries and Archives was the site of one of these test audits. KDLA

staff will discuss their experience with the test audit and plans to revise their digital archive to be more compliant. *Chair and Commentator: Barbara Teague, State Archivist and Records Administrator, Kentucky Department for Libraries and Archives. Speakers: Mark Conrad, Archives Specialist, National Archives and Records Administration; Glen McAninch, Technology Analysis and Support Branch Manager, Kentucky Department for Libraries and Archives*

C-9: The Future of the Past: A Report to the President

The NHPRC is writing A Report to the President on the state of the nation's historical records, and it needs your help. The Report looks at the historical records landscape – how far we have come in recent decades and the challenges we face now and in the future. The Report will describe current conditions and the issues ahead, and will include recommendations for future actions and initiatives. The NHPRC is asking for input on this report and formed a working group this spring; CoSA and NAGARA have appointed members to serve on it. This session is a forum to gather your input! Kathleen Williams will outline the report's purpose and potential uses, and working group members Dave Joens (CoSA) and Daphne DeLeon (NAGARA) will provide their comment and seek your feedback.

Chair: Kathleen Williams, Executive Director, National Historical Publications and Records Commission, National Archives and Records Administration. Speakers: Kathleen Williams; Dave Joens, State Archivist, Illinois State Archives; Daphne DeLeon, Administrator, Nevada State Library and Archives; F. Gerald Handfield, State Archivist, Washington State Archives

11:30 a.m.-1:30 p.m. -- Annual Luncheon and Keynote Speaker

The keynote address will be given by Dr. Richard Melzer, author and professor of history at the University of New Mexico-Valencia Campus, since 1979. Dr. Melzer has published and lectured on a wide variety of topics in 20th century New Mexico history, including his most recent books *Breakdown: How the Secret of the Atomic Bomb was Stolen During World War II* (2000), *Coming of Age in the Great Depression: The Civilian Conservation Corps Experience in New Mexico, 1933-42* (2000), and *Buried Treasures: Famous and Unusual Gravesites in New Mexico History* (2007). His publications have appeared in *New Mexico Magazine*, *New Mexico Historical Review*, *Western Historical Quarterly*, *El Palacio*, *Journal of the West* and *Military History of the Southwest*. He has been UNM's outstanding Teacher of the Year and is currently the President of Historical Society of New Mexico.

1:30-2:30 p.m. -- Concurrent Sessions

C-10: Use of Public Records Laws to Bypass Discovery Rules

Increasingly, state public records laws are being used to get documents faster than the 30 days required by a subpoena during discovery, as well as to get a more broad range of records by going around the specific scope of discovery as determined through discovery procedures. This can be a drain on already thin resources and slows down the response time for other public records requests. Attendees will hear how this situation has been growing in Nevada as well as learn the basic differences between public records laws and discovery rules, the interplay between the two, and tips if records custodians suspect that a public records request might be a discovery phishing expedition.

Chair: Pari Swift, Senior Records Manager, Ohio Attorney General's Office. Speakers: Teri J. Mark, State Records Manager, Nevada State Library and Archives; Randall D. Van Vleck, General Counsel, New Mexico Municipal League; Randy S. Bartell, Principal Attorney, Montgomery and Andrews

C-11: SERI - State Electronic Records Initiative Update

The Council of State Archivists established the State Electronic Records Initiative (SERI) in late 2011 to develop a national strategy addressing the electronic records management and preservation issues faced by state and local governments. The SERI Committee has created a series of objectives and plans to move state electronic records programs forward centered around four areas: awareness, governance, education, and best practices. This session will provide a synopsis of the data collected and the direction the State Electronic Records Initiative is heading.

Chair: Jim Corridan, Director and State Archivist, Indiana Commission on Public Records. Speakers: Julia Marks

Young, Director, Archives and Records Services Division, Mississippi Department of Archives and History; Barbara Teague, State Archivist and Records Administrator, Kentucky Department for Libraries and Archives

C-12: Picture This! – Using Social Media to Feature Archival Collections

Social Media sites like Flickr can be used to organize and make accessible government collections. The Idaho Department of Transportation is working with the Idaho State Historical Society to bring decades of photographs on its projects to the web. The Arizona Memory Project is sharing images via Flickr, with supporting documentation on its website as well.

Chair: Michal Walden, Archivist, Idaho State Historical Society. Speakers: Michal Walden; Richard Prouty, Project Manager, Arizona State Library, Archives and Public Records.

2:45-3:45 p.m. -- Concurrent Sessions

C-13: Electronic Records Archives: Accomplishments and Lessons Learned (CoSA Incubator Session)

NARA is building an ERA to fulfill its mission in the digital age: to safeguard and preserve the records of our government; ensure that the people can discover, use, and learn from this documentary heritage; and ensure continuing access to the essential documentation of the rights of American citizens and the actions of their government. Meg Phillips and Mike Wash will cover ERA: What has been accomplished thus far? What concrete information is there on what has worked and what hasn't? What are the lessons learned that can be shared with state and local governments? A discussion will follow with questions and comments from the audience.

Chair: Meg Phillips, Electronic Records Project Manager for the Office of Regional Records Services, National Archives and Records Administration. Speakers: Meg Phillips; Michael Wash, Chief Information Officer, National Archives and Records Administration

C-14: “You’re Out of Order!” – The Case of Judicial Records Management vs. Technology

Archivists, RIM professionals and court administrators are identifying best practices for court records management and preservation models, but technology advances may be outpacing their efforts. Court records management has come a long way in the last 30 years; however, there is still a gap between records management principles applied to information technology. Court records preservation projects in Arizona and Texas are offered into evidence, as well as expert testimony on the role of technology in providing solutions. Hear what surveyed state and trial court administrators had to say, and then judge for yourself before rendering a verdict.

Chair: Laura K. Saegert, Assistant Director for Archives, Texas State Library and Archives Commission. Speakers: Laura K. Saegert; Victoria “Tory” Trotta, J.D., M.L.S., Associate Dean for the Ross-Blakely Law Library, Sandra Day O’Connor College of Law, Arizona State University

C-15: SHRAB Fiesta

If you liked the 2011 SHRAB Smorgasbord, you’ll enjoy the Fiesta. Last year, Dan Stokes, NHPRC’s Director for State Programs, provided an overview of the \$3.8 million in SNAP grants awarded to 43 states and territories in the last four years. This year, he will provide an overview of the status of SNAP grants awarded in the current round as well as updates from NHPRC. SHRAB members are invited to contribute updates from their states, as well, in this fiesta of information sharing.

Speaker: Daniel Stokes, Director for State Programs, National Historical Publications and Records Commission, National Archives and Records Administration

4:00-5:30 p.m. -- Concurrent Sessions

C-16: 1940 Census: The Next Generation

Researchers have long anticipated the 1940 Census release. While considered a research tool for exploring one’s family history, individual people in many vocations will find it helpful in their research. Speakers will address the content of the census; why this census is considered a major advancement in census taking, particularly as it relates to statistical methodology innovations; and how we made the census available on line.

Chair: Nancy Fortna, Training Officer, National Archives and Records Administration; Speakers: Constance Potter,

Archivist, National Archives and Records Administration; Michael Wash, Chief Information Officer, National Archives and Records Administration; Margo J. Anderson, Professor of History and Urban Studies

C-17: Essential Records and Emergency Planning: Lessons Learned from the IPER Project

State Archives have been providing Essential Records and Records Emergency Planning and Response courses to state and local governments through the IPER project. This session looks at the challenges and strengths of webinars versus face to face delivery and the impact this project has had on government agencies. Aimed at archivists and records managers from state and local governments. Vicki Walch will give an overview of IPER, Lisa Johnston will discuss webinar training, and Melanie Sturgeon will discuss face-to-face training.

Chair: John Martinez, Director, New Mexico State Records Center and Archives. Speakers: Vicki Walch, Executive Director, Council of State Archivists; Lisa Johnston, Assistant, City Clerk, City of Artesia (New Mexico); Melanie Sturgeon, Director, History and Archives Division, Arizona State Library, Archives and Public Records

C-18: Teddy Roosevelt and the Rough Riders, Alternative Rural Hispanic Health Beliefs and a Dance and Music Video Preserving Non-Written Ethnic Immigration Stories – The NMHRAB in Action

The mission of the New Mexico Historical Records Advisory Board is to preserve and make accessible to the public the historical records of New Mexico. The Board has primarily done this through a grant program that has funded a myriad of interesting projects including some that were clearly “outside the box” of typical records preservation. In this session you’ll hear about the preservation of the Teddy Roosevelt and the Rough Riders collection; a rural health study that documented alternative Hispanic health beliefs and how a video of music and dance was used to preserve the non-written immigration stories of 11 ethnic groups in northern New Mexico, which subsequently garnered a national award and was made part of school curriculum.

Chair: Randy Forrester, New Mexico Historical Records Advisory Board. Speakers: Mathew Frauwirth, Member, “Fanfare,” The Santa Fe Symphony Orchestra Guild; Linda Gegick, Museum Administrator, City of Las Vegas (Nevada) Museum and Rough Rider Memorial Collection; Laura Hall, Manager of General and Special Collections at the University of New Mexico Health Sciences Library and Information Center

6:00-7:00 p.m. -- Reception

Join us for a light hors d'oeuvres reception at the Inn at Loretto.

Saturday, July 21

7:00-11:00 a.m. -- Registration

9:00-10:15 a.m. -- Concurrent Sessions

C-19: Who Controls Where the Governors’ Papers Go?

What happens when the designated repository for housing a Texas governor’s records is a federal agency, but the State Archives retains custody and responsibility for the records under Texas law? This session looks at how the political life of an elected official affects the duty of the Archives to provide information in a timely manner. This will cover the laws and AG opinions, development of a working relationship with the Governor’s Office, the change in type of research questions and change in processing levels over time, balancing State Archives use of resources on records that will not be housed with us, and look back at the Memorandum of Understanding (MoU) with NARA and discuss lessons learned. In Nevada, Governor’s records were sent to the State Archives by tradition beginning in 1965. In 1983, the Legislature passed a law declaring the records of the Governor’s Office, which include correspondence sent or received by the Governor or employees of his office in the performance of governmental duties, are the property of the State of Nevada and must be transferred to the State Archives before the Governor leaves office. State Archives staff works with outgoing Governor’s staff to ensure an orderly transfer. Chelle Somsen will discuss gubernatorial records in South Dakota, how they are transferred, processed, accessioned and the restrictions that are imposed on the collections.

Chair: Tonia Wood, Archivist, Texas State Library and Archives Commission. Speakers: Tonia Wood; Chelle

Somsen, State Archivist, South Dakota State Historical Society; Jeffrey M. Kintop, State Archivist, Nevada State Library and Archives

C-20: Archives and Access Tools: Patron Response to Investment

Patron use of access tools is a means to measure a return on investment. If we are spending government money for tools to provide online access to archival records, improved electronic finding aids, etc., are we getting the return we expected? Two State Archives will discuss online projects, researcher response, and the impact on collection use. The Missouri State Archives uses SQL databases to provide online indexes to numerous collections, some of which include images of the records. CONTENTdm is also used to provide online access to photograph collections, publications and various small collections. The Utah State Archives uses two products to assist public access: CONTENTdm and AXAEM. Most digital collections are viewed through the CONTENTdm interface, although a high percentage of users tend to perform their actual searches through AXAEM, due to name indexes that are very popular with genealogists, especially death certificates. In addition, AXAEM is currently being integrated with the Solr search engine, where users can download electronic records that have been ingested.

Chair: John Dougan, State Archivist, Missouri State Archives, Office of the Secretary of State. Speakers: Christina Miller, MAS, CA, Senior Reference Archivist, Missouri State Archives, Office of the Secretary of State; Elizabeth Perkes, Electronic Records Archivist, Utah State Archives

C-21: The Digital Public Library of America: National Collections in a Digital Environment

Some have long conceived of a national digital library. This vision is now taking shape as the Digital Public Library of America (DPLA) with active participation by NARA, the Library of Congress and the Smithsonian. It will make cultural and scientific records available to all. Our speakers will provide an overview of the DPLA and its work streams (audience/participation, content/scope, financial/business models, governance, legal issues, and technical aspects). With the audience, we'll envision government information centers of the future.

Chair: Martin R. Kalfatovic, Associate Director, Digital Services Division, Smithsonian Institution Libraries. Speakers: Martin R. Kalfatovic; Julia Marks Young, Director, Archives and Records Services Division, Mississippi Department of Archives and History

10:30-11:45 a.m. -- Concurrent Sessions

C-22: "Can Anybody Out There Help Us?" Three Approaches to Field Services

This session, targeted to records managers, archivists, and librarians, describes three field services programs which provide basic collection management and preservation training to government and cultural institutions housing the historical record. Initiated with NHPRC funds, each state — North Carolina, Montana, and Georgia — created different outreach approaches that leveraged these funds to develop a comprehensive and concentrated training program for archivists in the field who manage collections large and small.

Chair: Andrea Gabriel, Resource Management Branch Manager, North Carolina State Archives. Speakers: Andrea Gabriel; Harry C. Keiner, Traveling Archivist, North Carolina State Archives; Kaye Lanning Minchew, Chair, Georgia Historical Records Advisory Board; Jodie Foley, State Archivist, Montana Historical Society

C-23: Redaction, Expungement and Sealing of Electronic Records

State and local government agencies are looking for solutions with the growing need for redacting, expunging and sealing of electronic records. Representatives from Tennessee, Arizona and New Mexico will discuss local laws, legal issues and challenges related to public access to electronic records. The panel will also explore redaction solutions that are developing in the marketplace.

Chair: Linda Trujillo, Deputy State Records Administrator, New Mexico Commission on Public Records. Speakers: Byron Grizzle, CRM, Director, Records and Offender Information Services, Davidson County (Tennessee) Sheriff's Office; Victoria "Tory" Trotta, J.D., M.L.S., Associate Dean for the Ross-Blakely Law Library, Sandra Day O'Connor College of Law, Arizona State University

National Association of Government Archives and Records Administrators
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UPDATE: *We have secured additional hotel rooms for the week of the Annual Meeting at Garrett's Desert Inn, which is located directly across the street from the Inn at Loretto, the Annual Meeting hotel. Rates at the Desert Inn at \$119 per night for a single queen and \$129 per night for a single king/double queen. To reserve your room, call (800) 888-2145; make sure you mention that you are attending the NAGARA Annual Meeting. The room block at the Desert Inn closes on June 25, so make sure you get your reservation in today!*

We have also secured hotel rooms at the Inn of the Governors, approximately 2 blocks from the Inn at Loretto (101 West Alameda). Rates at the Inn of the Governors are \$199 per night and includes a full buffet breakfast. To reserve your room, call (800) 234-4534; make sure you mention that you are attending the NAGARA Annual Meeting. The room block at the Inn of the Governors will remain open as long as rooms are available.

Nominate Someone for the Distinguished Service Award or a Program for the NAGARA Excellence Award

Do you know a member, past or present, who has worked in the background for many years in order to further the goals of our profession? Do you know a member who has devoted endless hours to NAGARA? Do you admire a member of the association who has made a significant contribution to promote and enhance the mission of NAGARA?

Do you know an institutional member that has launched an innovative and successful government archives and records management programs or initiative? Are you aware of a collaborative team or government program that has developed a creative product or program that enhances the goals of government records management and preservation?

If you can answer “yes” to any of these questions, nominate that person or program for one of the following awards which will be presented during our annual business meeting in Santa Fe this July:

Bruce Dearstyne Distinguished Service Award

A career recognition award established to recognize NAGARA members who have made a significant contribution to promote and enhance the mission of NAGARA. This honor is intended to acknowledge, to the greatest possible extent, NAGARA’s appreciation, esteem, respect and regard. This award is open to all NAGARA members, past and present.

NAGARA Excellence Award

This award recognizes outstanding, innovative and successful government archives and records management programs or initiatives. This award was established to recognize a collaborative team or government program for the development and implementation of a creative product or program that enhances the goals of government records management and preservation.

For further information about the awards, selection criteria, and how to submit the name of a nominee, please [click here](#).

We are making a final push for entries in the **Great Nevada Picture Hunt** our annual photo contest. Deadline is **June 29, 2012 by 5 PM.**

We are in need of Events, People, Illustration, and Then & Now categories.

For the complete rules please see:

http://www.nevadamagazine.com/issues/read/2012_great_nevada_picture_hunt_submission_rules/

Or email Tony deRonnebeck at tony@nevadamagazine.com

Thank you for your time.

Youth Service America is currently accepting applications for 5 YSA Grants programs worth over \$450,000 for the 2012-2013 school and program year.

YSA Grants programs for K-12 schools include:

- **State Farm Good Neighbor Student Achievement Grants** - \$1,500 grants for programs enhancing student achievement through a service-learning "Semester of Service" in K-12 public schools in all fifty US states, the District of Columbia, and in the Canadian provinces of Alberta, Ontario and New Brunswick. www.YSA.org/goodneighbor
- **Sodexo Foundation School Engagement Grants** - \$5,000 grants to engage teachers and students, grades K-12, in learning about and addressing childhood hunger in their community through the Semester of Service™ framework. www.YSA.org/grants/sodexoschool

YSA Grants programs for organizations include:

- **Global Youth Service Day Lead Agencies** - Program to engage at least 10 partners and 600 youth volunteers in service or service-learning on Global Youth Service Day (April 26-28, 2013). 100 \$2,000 grants available. www.YSA.org/grants/leadagency
- **Sodexo Foundation Lead Organizers** - Program to engage at least 10 partners and 600 youth volunteers in service or service-learning around the issue of childhood hunger during National Hunger and Homelessness Awareness Week and on Global Youth Service Day. 12 \$2,000 grants available. www.YSA.org/grants/sodexoleadorganizer
- **MLK Day Lead Organizers** - Program to engage at least 10 partners and 3,000 youth and adult volunteers in service or service-learning on MLK Day with an emphasis on engaging and serving veterans and military families. Up to 16 \$4,000 grants available, based on available funding. www.YSA.org/grants/MLKDay

Additionally, YSA is also accepting applications for the 2012 Harris Wofford Award.

- The **Harris Wofford Youth Award** will be given to a young person (ages 5 -25) who is a legal resident of the U.S. who demonstrates exemplary commitment and action to involve his or her peers in service, youth voice, service-learning or civic engagement activities. The recipient will receive a \$500 award for him/herself and \$500 to give to a nonprofit of his or her choice to support program activities. www.YSA.org/grants/harris-wofford-award-youth

- The Harris Wofford Young Educator Award recognizes an extraordinary young teacher and his/her achievements and contributions towards enhancing the practice of high-quality service-learning. The recipient will receive a \$500 award for him/herself and \$500 for his/her service-learning program. www.YSA.org/grants/harris-wofford-award-educator

More information about all of these programs is available at www.YSA.org/grants

MICHAEL MINKS, Director of Outreach and Innovation
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